

KINGSKERSWELL C of E PRIMARY SCHOOL
Minutes OF THE FULL GOVERNING BOARD
9th July 2024 AT 5.30PM
FACE TO FACE IN SCHOOL
Part 1

Name		Attended	Apologies received	Apologies sanctioned
Revd. Michael Wilkie	MW	Y		
Rachel Miller	RM	N	Yes	Yes
Karen Strachen Acting HT				
Laura Twamley	LT	N	Yes	Yes
Amy Vine	AV	Y		
Sarah McDonald Chair	SM	Y		
Sam Vine	SV	Y		
Matthew Loosemore	ML	Y		
Susan Robinson	SR	Y		
Giles Watson	GW	N	Yes	Yes
Adam Devine	AD	Y		
Paul Dodd	PD	Y		
Danny Brown	DB	Y		
In Attendance				
Louise Lloyd/Clerk	LL	YES		

MINUTES	
1.	Apologies and sanction of apologies. Apologies were received and sanctioned.
2.	Receive declarations of pecuniary interest. None received
3.	Agree and sign minutes of previous meetings. The minutes of FGB 11 June 2024 & FGB 23 April 2024 were agreed.
4.	<u>Discuss matters arising (from FGB 23.04.23)</u>

Signed Date
 Co-Chair of Governors

	<ul style="list-style-type: none"> • Receive performance management update for staff to include financial implications – KS: next round will occur in October 2025, reviews that have taken place have had no implication on the budget. • KS to report on key stage 2 SATs at the next FGB. KS: have got the results, but have not had time to look at them in depth. KS would give more detail at the next FGB . KS had provided information in the HT report re assessments. CF to next meeting. • Teacher Absence policy insurance AV: At the moment with claims the school was putting through for absent teachers would recommend that we kept the Teacher Absence policy insurance. • Safeguarding Governor Termly update Safeguarding Governor to ensure that standards were being met for Filtering and Monitoring. ML: Would catch up with KS before the end of this term and produce a report. CF to next meeting. PD: Carried out a check of the Single Central record. • Analyse use and impact of additional funding (Pupil Premium, PE funding, catch-up funding etc) CF to next meeting. • LT to contact Jo Diocese and seek her help in creating some questions which will help guide Governors towards this key area of development. • AV to contact Devon Highways regarding the barriers out the front of school to make the pavements/children safe. AV: contacted Devon Highways who were very helpful but said installing barriers would be at our expense. Governor ? would it not be possible to put temporary barriers there. AV: Agreed to liaise with the caretaker re temporary barriers at the front of school. CF to next meeting.
<p>5.</p>	<p>Receive Acting Head teacher's end of school year update.</p>
	<p><u>KS: reported:</u> Acting Headteacher's Report to Governors- July 2024: <u>Number on roll</u> We have 363 pupils on roll. We have 13 classes in school. We have 42 confirmed first choices for YR for September 2024, with 62 Y6 leavers. <u>Safeguarding</u> We have not made any MASH referrals since my last report.</p>

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We have 6 care leavers; 4 children subject to child protections planning; 4 under Special Guardianship orders

Attendance, Exclusions and Penalty Notices

You will see from our 360-attendance report that we are well above the national figure for attendance and well below for persistent absence.

We have not made any exclusions.

The DfE have changed the criteria by which penalty notices are applied; children used to have had to have unauthorised holiday before they were issued. This is no longer the case; 5 days of unauthorised absence is now enough to trigger a penalty notice. The fine has increased from £60 per child per parent to £80 per child per parent.

Curriculum Development

We continue our work on developing knowledge organisers for our topics across the wider curriculum. Subject leaders have been developing assessment in their subjects so that this is effective across the school. The introduction of White Rose Science is going well.

Governors' visits

Thank you to those governors who have completed a visit since the last headteacher's report.

Staffing

JW has completed a keeping in touch day and has had a SENDCo handover meeting with PK. JW returns to school from maternity leave from the 15/7/24 and will use the last two weeks of term to get back to grips with SENDCo role which she will resume from September.

Classes for Academic Year 24/25

Classes have been allocated to Class teachers for next year. We are able to maintain 13 classes again for the time being. Quite a few teachers are changing year groups this year and parents and children will find out which class and which teacher they will have on Monday 15th July. Class swaps will take place on Friday 19th July.

Data

All statutory and non-statutory testing has been carried out and Year 6 writing was moderated by the local authority.

Year 1 Phonics Screening took place the week after half-term – 89% of our Year 1 children achieved the expected level i.e. correctly read 32 or above real and nonsense words correctly.

EYFS 65% children reached good level of development – Good percentage of children reaching GLD in RWM but not in other areas. Social/Emotional etc.

Governor ? How were children assessed

KS: by Teachers using the criteria.

Mathematics Table results for this year..

21/43 children scored 25 = 48% (Top Marks) National average was 29% last year

31/43 children scored above 23 = 72%

KKPS average score was 22.4 National average was 20.2 last year.

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	<p>We don't yet have the national average details for any of the above as yet</p> <p><u>Collaboration</u></p> <p>A little while ago SR and RM attended a headteacher and governor meeting at the Grove – SR attended another online meeting with governors and some of the headteachers on 2/7/24</p> <p>Meeting moved into part 2:</p>
<p>6.</p>	<p>Term Dates: 2025/26</p>
	<p>Governor ? It was a long summer holiday for parents to find childcare , if children finished later that was helpful.</p> <p>Decision : Governors agreed the term dates.</p>
<p>7.</p>	<p>SBM report</p>
	<p><u>AV: reported:</u></p> <p>Budget approval</p> <p>AV : School Support panel rejected the budget that was agreed by Governors.</p> <p>Meeting moved into part 2</p>
<p>8.</p>	<p>Lead Governor report</p>
	<p>SR's SEND Lead Governor report was emailed to Governors prior to the meeting:</p> <p>SR: Met with Patricia in March and she was coping very well. KS: Patricia had done a brilliant job taking over from Jenni. She hit the road running straight away and takes everything in her stride. Patricia also manages her class so there was no impact on that.</p>
<p>9.</p>	<p><u>Clerk update</u></p>
	<p>Expression of interest received – Parent Governor - Pen Portrait emailed to Governors. LL planned to take up references in September. Vacancy for a Parent Governor would also be advertised in the school bulletin , if any other parents came forward , a ballot would need to be held.</p> <p>Succession Planning Co-Chair of Governors Decision: GW and SR</p> <ul style="list-style-type: none"> • Succession Planning Vice-Chair of Governors Decision : MW

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10.	Any other Business
	KS: Chair of Governors at Denbury Primary School had asked if our Governing Body would be willing to support with Governor attendance at panels etc. This could be a reciprocal arrangement. Decision : Governors agreed
11.	Date of next FGB meeting - 24 th September 2024 5.30

Carried forward to next meeting :

- **KS to report on key stage 2 SATs at the next FGB.**
- **Safeguarding Governor Termly update Safeguarding Governor to ensure that standards were being met for Filtering and Monitoring.**
- **Analyse use and impact of additional funding (Pupil Premium, PE funding, catch-up funding etc)**
- **AV to liaise with the caretaker re temporary barriers at the front of school.**

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