

**KINGSKERSWELL C of E PRIMARY SCHOOL**  
**MINUTES OF THE FULL GOVERNING BOARD**  
**13.05.25 - 5.30 PM**  
**(ONLINE) PART 1**

Governor Name		Attended	Apologies received	Apologies sanctioned
Revd. Michael Wilkie	MW	Y		
Rachel Miller	RM	N	y	y
Karen Strachan <b>Acting HT</b>		Y		
Becky Hutchens	BH	Y		
Amy Vine	AV	Y		
Sam Vine	SV	Y		
Susan Robinson <b>Chair</b>	SR	Y		
Adam Devine	AD	Y		
Paul Dodd	PD	Y		
Danny Brown	DB	Y		
Simon Gibbs	SG	Y		
Chris Murphy	CM	Y		
<b>Associate Governor</b>				
Matthew Loosemore	ML	N	N	N
<b>In Attendance</b>				
Louise Lloyd/Clerk	LL	Y		

	Minutes
1.	Welcome, apologies and sanction of apologies.
	Apologies received were sanctioned.
2.	Declarations of any potential conflict of Interest for Items on the Agenda
	There were no declarations of interest.
3.	Budget report and Adopt new budget
	<p>AV reported :  <b>G120 - Budget</b> . Although we have to run a 5 year budget , Devon are only interested in what year 3 looks like.  Our cumulative carry forwards are :  26,836 (surplus)  21,566 (deficit)  22,911 (deficit)</p> <p>Whilst we do not want to carry forward a deficit, we are projected to carry forward a deficit which does not require us to have a licence with Support for Schools .</p> <p>Our budget is sustainable moving forward. The reason why we are in this position is because we have got 60 pupils coming in (September 2025) . AV has not accounted for in year admissions , so our budget will probably look better.</p> <p>Our projected 60 children coming in and change in the senior leadership structure so we don't have a deputy</p>

	<p>head in post, has saved a significant amount of money in the budget. We are remaining at 13 classes .</p> <p>Governor ? re expenditure – teaching and staff costs , is this a realistic uprise in costs over 5 years.</p> <p>AV: The reason why we have got such an increase in staffing is because the LA have advised there will be a 3 ½ % pay increase each year(NJC and Teaching Staff) , it might be this is not what is agreed, but we have to air on the side of caution . The NI has also gone up this year .</p> <p>Governor ? I was wondering if it was not enough.</p> <p>Governor ? re other income 33,000 over 5 years .</p> <p>AV: This refers to the national insurance income grant , what we are actually paying on national insurance is a lot more than that.</p> <p>AV: <b>G121 Wrap around/Extended services -</b></p> <p>Our cumulative carry forwards are :</p> <table style="margin-left: 40px;"> <tr><td>70,911</td></tr> <tr><td>94,298</td></tr> <tr><td>115,075</td></tr> </table> <p>We are projecting a good carry forward .</p> <p>Decision : Governors approved both budgets , which will be submitted to the LA.</p> <p>Governor ? if we are looking at 60 pupils for the foreseeable future coming is 13 classes still viable.</p> <p>KS: If we continue to get 60 children we will go back to 14 classes. We have two year groups - reception and year 5 who are low. It’s been a difficult time budget wise , not knowing what was happening with the school we had to sit tight and wait until we could start to do the budget properly , with Bromcom and everything else that has gone on its been a tricky time. We are really pleased now that we have got a sustainable budget in place which was what we wanted. Would like to thank AV for all her hard work with that.</p>	70,911	94,298	115,075
70,911				
94,298				
115,075				
4.	Draft lockdown procedure policy			
	<p>The draft lock down policy was circulated to Governors prior to the meeting.</p> <p>AV highlighted the policy was very much a working document. AV had been through this with SLT and there were still a couple of bits to be ironed out. The plan was to trial a lockdown down in a twilight session with staff and PD. AV had now received the blow horns and locks.</p> <p>Governor ? When schools in Exeter went into lockdown there was a couple of occasions when the pupils did not know it had happened. If there was a serious credible alert from the Police was there a code or a phrase that the teachers knew, but the class carried on as normal.</p> <p>AV: Came up with the idea of colour-coded warnings, but this has not been agreed.</p> <p>Governor ? Suggest levels, 1 , 2 &amp; 3 with level 1 being the highest.</p> <p>KS: Suggest we do a practice without the children , which will give us lots of information regarding how we can improve the lock down policy before we get the children involved.</p> <p>AV: Staff may come up with a different solution. The policy was very much work in progress, if any Governors had any suggestions please could they email AV.</p>			
5.	Any Other Business			

	<p>Date of Next Meeting 10.06.25 5.30 p.m. – face to face</p>
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