



PTFA Meeting (AGM) Minutes
4pm, Thursday 23rd October 2025

Present: D.Sanders (DS), G.Youlden (GY), K.Bush (KB), M.Borojevic-Gray (MBG), R.Honey (RH), C.Moore (CM), E.Stevens (ES)

Apologies Received: K.Bowden, T.Williams, N.Parker, C.Ryder, J.James

- Chair's report:

(GY) Referenced the Chairs report. Separate document attached.

(GY) Explained that everyone within school is a member of the school community, without being formally elected. Roles will be open at the end of the meeting for voting.

(GY) As Mrs. Strachan has officially taken the Headteacher role, Mr. Sanders is now responsible for assisting the PTFA.

- School events:

(GY) There have been no complaints since the removal of Mother's Day / Father's Day gifts, so we will continue without them.

(GY) Asked DS whether any changes are required for the Easter Trail. (DS) The trail using the new orienteering markers is going well, no changes are needed. (KB) Enquired whether there would be a date clash again this year with the Year 6 residential. It was confirmed that there would be, and that Year 6's will complete their Easter Trail on the Friday before their trip.

(GY) Frozen Pop Friday is still very popular, could we offer hot chocolate in the winter? It was decided that until there is a better shelter, this wouldn't be a feasible option.

Summer Fayre, (RH) We have quite a lot of games which makes it difficult to man. Can we condense our offer? (GY) Agreed that games can be rotated. (MBG) Asked what games generate the most? (GY) Teddy tombola, raffle and BBQ / Bar. (DS) Suggested that we give some of the games that we are not using to Year 6's for their stalls, which was agreed to be a good idea. (GY) We need to consider our options with Face Painting, as the proceeds donated didn't cover the cost of the Face Painter. The inflatables were discussed, (KB) the bouncy castle this year seemed crowded and small – suggested that the large inflatable run be booked instead, which was agreed. (GY) The ticket price for using the inflatable needs to increase, due to cost increases.

(GY) Disco last week raised £1356.02. Following discussion with Mrs. Strachan, the disco's need to be more eco-friendly. We need to move away from plastic. GS has details of a website providing eco-toys. GS has ordered a new bin for recycling plastic, card and general waste – which will be available at the discos. No cup drinks to be used. (ES) Suggested offering cans of drink, which can be recycled. The high likelihood of cups being spilt was discussed and being a slip hazard in the hall. Alternatives to the plastic boxed candy floss are to be considered.

(GY) Leaver's hoodies cost this year is lower. (KB) Is this due to the year group being small? Yes, the prices of hoodies is the same as last year, but the year group is smaller this year.

(GY) We are pleased to announce that the PTFA now have two card readers. The card readers can be programmed to be itemized and have their own Wi-Fi chip – so can be used outside. (CM) Do we want to add a minimum spend? Outcome not agreed. (KB) Suggested introducing a fee, for instance

£5 to purchase tokens – which can be spent at the fayre. There is a 4p fee per transaction, all transactions are visible on the cloud. The introduction of the card readers was well received.

Electricity – top field. (GY) Access to electricity is still desperately needed on the top field, which would be of benefit to the entire school. GY / DS to arrange for quotations for the work. (GY) Steps to the field from reception would also be of great benefit.

(GY) We need a new container / shed to store PTFA items. (DS) A new larger container could fit where the current shed is, as the existing bike / scooter storage is going to be condensed. Lifting / erecting the item into place was discussed, no formal plan agreed.

(GY) This year's funding target is drama, to include new costumes and equipment. (DS) Would like to use funds for updating curriculum resources for example books, science / geography – stories, rather than content. (KB) Enquired about costs – (DS) roughly £1K required.

- Budget:

(CM) Ran through the figures for each event and the profits made. Figures are available upon request.

(CM) A profit of £4820.34 was raised last year, a great achievement considering we have received no grants or external funding. The closing balance as of 30th September 2025 is £8268.05

(CM) All activities / events in the past year were profit-generating.

(CM) Our big spends last year were – leavers hoodies, Christmas gifts, Parentkind insurance, science funded items.

(GY) Noted that TENS licenses and our Charity Commission registration are all up to date.

- Voting for roles:

- Chair - G.Youlden voted by all for the role.

- Vice Chair – Role remains vacant.

- Treasurer – C.Moore voted by all for the role.

- Secretary – K.Bush voted by all for the role.

- Publications & Communications - M.Borojevic-Gray happy to manage marketing on social media.

- Committee Member - R.Honey voted by all for the role.

- Any other business:

(DS) Discussed an exciting new opportunity for the school, that the PTFA may be able to assist with.

(GY) The School Marathon is back, starting in March 2026. Wooden medals will be provided this year and perhaps incorporate a 'colour run' for the final mile.

(GY) Christmas Sub-committee meeting to be arranged for November, poll to be added to PTFA Lite to confirm people's availability.

(KB) We need to add MBG to Facebook, or we could consider setting up a new Facebook page. KB to speak with JE, previous Publications and Communications representative, who still has access to the Facebook page – to try and add MBG.

- Meeting end.