

Charging and Remissions Policy

KINGSKERSWELL C OF E PRIMARY SCHOOL



Jeremiah 29:11

Achieve, Believe and Create Together

For I know the plans I have for you, plans to prosper you and not to harm you, plans to give you **HOPE** and a **FUTURE**.

Approved by:	Full Governing Board	Date: November 2023
Last reviewed on:	January 2025	
Next review due by:	January 2026	

INTRODUCTION

1. The purpose of this policy is to ensure that there is clarity over those items which the school will provide free of charge and those items that there may be a charge for
2. The policy has been informed by the LA policy and the DfE guidance
3. The school day is defined as 8.45am to 12.15pm and 1.15pm to 3.20pm

RESPONSIBILITIES

1. The Headteacher will ensure that staff are familiar with and correctly apply the policy
2. The Lead Governor for Finance will review the policy annually

POLICY STATEMENT

During the school day, all activities that are a necessary part of the National Curriculum plus religious education will be provided free of charge. This includes any materials, equipment and transport to take pupils between the school and the activity.

It excludes charges made for teaching an individual pupil or groups of up to four pupils to play a musical instrument.

However, if the teaching is an essential part of either the National Curriculum or a public examination syllabus being followed by the pupil(s), we will not make a charge.

Voluntary contributions may be sought for activities during the school day which entail additional costs (for example, field trips). In these circumstances, no pupil will be prevented from participating because his / her parents cannot or will not make a contribution. If there are insufficient funds available via the voluntary contributions, it may be necessary to curtail or cancel the activities.

From time to time, we may invite a non-school based organisation (for example, a visiting drama group, a story teller etc), to arrange an activity during the school day. Such organisations may wish to charge the school, who in turn may ask for a voluntary contribution from the parents. Parents may ask the Headteacher to agree to their child being absent for that period.

OPTIONAL ACTIVITIES OUTSIDE OF THE SCHOOL DAY

We may charge for optional, extra activities provided outside of the school day (for example, a football club, theatre visit etc). Such activities are not part of the National Curriculum or religious education, nor are they part of an examination syllabus. Where we wish to charge, we will tell parents in advance. Where specific funding has been received to support particular activities, we will subsidise the charge to the extent permitted by the funding.